



Mural Grant Program  
FY 2024 Application

\*\*\*Required Mural Completion Date: August 15, 2024\*\*\*

Thank you for your interest in the Clarendon EDC Mural Grant Program. Your investment in public art is a vital part of the CEDC's goals to enhance Clarendon's appearance, increase employment opportunities in the arts, raise awareness and appreciation of the value of art, create civic pride, reduce blight, and encourage tourism.

Mural Grants are **matching grants**, and recipients may receive reimbursement for up to one-half of what they spend, with the maximum possible reimbursement varying from fiscal year to fiscal year. *For example, an Applicant that invests \$5,000 on a mural may receive reimbursement of up to \$2,500.* As **reimbursement grants**, Mural Grants are paid **after** the work is completed.

For purposes of this Program, a "**Mural**" is a piece of art made of paint, tile, or other material applied directly to the exterior surface of a wall or other fixed permanent structure that is visible from a public place. Murals are a minimum size of 10 feet by 7 feet.

For purposes of this Program, the term "**Applicant**" means, collectively, the property owner of the proposed Mural site and the property owner's proposed artist. If there are multiple property owners or artists, then all property owners or artists must sign the Application. Any tenants interested in a Mural Grant should encourage their landlords to apply.

Applicants must maintain Murals for five years from the date of completion of the Mural. After the five years, the applicant has no obligation to maintain the Mural.

To be considered for a Mural Grant, Applicants must complete the application forms and be approved by the CEDC Board **before work begins** on the mural. **Mural Grants are subject to the attached Program Rules.**

**Part One: Applicant Information**

1. Mural Address and Description of Exact Location: \_\_\_\_\_  
\_\_\_\_\_
2. Property Owner(s): \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_
4. Day Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_
5. E-mail Address: \_\_\_\_\_
6. Artist(s): \_\_\_\_\_
7. Proposed Start Date: \_\_\_\_\_ Proposed Completion Date: \_\_\_\_\_
8. Total Estimated Cost (from Worksheet): \_\_\_\_\_ Grant Amount Requested: \_\_\_\_\_

## Part Two: Attachments

Your completed application must include the following attachments (initial to confirm):

- a. \_\_\_ Written explanation of your plans and how a Mural Grant would assist you and the Clarendon EDC to achieve the goals to enhance the CEDC's appearance, increase employment opportunities in the arts, raise awareness and appreciation of the value of art, create civic pride, reduce blight, and encourage tourism.
- b. \_\_\_ Cost Analysis Worksheet itemizing the total Mural costs, documented by written estimates broken down in major categories such as paint and supplies, labor, and equipment and safety.
- c. \_\_\_ Map and photograph showing exactly where the proposed Mural would be installed.
- d. \_\_\_ Drawing or depiction of the proposed Mural, detailing type, color, size, etc. of material to be used.
- e. \_\_\_ Installation and maintenance plan describing your plan to safely and adequately install the Mural and your plan to maintain the Mural for the required five-year maintenance period.

## Part Three: Signatures

The information I have submitted herein is true and accurate. **I have read, understand, and agree to follow the attached Program Rules of the Clarendon EDC Mural Grant Program.**

### Property Owner

### Artist

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*(Attach additional signature pages if needed for additional Property Owners or Artists.)*

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## Mural Grant Program FY 22-23 Program Rules

**All Clarendon EDC (“City”) Mural Grants are subject to the following Program Rules. By submitting an application for a Mural Grant, you are agreeing to follow these Program Rules.**

1. **Applicant Eligibility.** Mural Grant applicants must be the property owner of the proposed mural site **and** the property owner’s proposed artist (collectively, “**Applicants**”). Any tenants interested in a Mural Grant should encourage their landlords to apply. If there are multiple property owners or artists, then all property owners and artists must sign the application. City staff and officials are not eligible for Mural Grants. To be eligible, the property owner(s) must not:
  - a. be involved in any dispute or litigation, or have any dispute or litigation threatened against them, that could affect the property for which the Mural Grant is intended, both at the time of the application and the time of the reimbursement.
  - b. owe money (other than a current utility bill) to the City.
2. **Property Eligibility.** Mural Grants are limited to outdoor murals proposed on properties within the City of Clarendon. Single-family residences, duplexes, triplexes, churches, historic properties, and sexually-oriented businesses are not eligible properties for Mural Grants. Government property is not eligible unless it is leased to a private person or entity. Properties owned or leased by City staff or officials are not eligible properties for Mural Grants. In order for a property to be eligible, a Mural on the property must be consistent with any applicable property use restrictions such as any historic preservation rules, and any deed covenants and restrictions. The CEDC will decline to fund any application it believes may violate any property use restrictions.
3. **Location Eligibility.** In order to achieve the goals of the CEDC’s Mural Grant Program, priority will be given to applications for proposed murals in high-traffic areas that are readily visible without requiring trespassing on private property. Locations must be in the Central Business District and along the US 287 corridor.
4. **Content Eligibility.** The purpose of the Mural Grant Program is to encourage public art in the community without offending citizens or visitors, in accordance with prevailing community standards. The CEDC reserves the right to decline to award a Mural Grant for a mural that:
  - a. is obscene, indecent, immoral, libelous, profane, defamatory, or illegal;
  - b. ridicules individuals or groups of people;
  - c. tends to incite violent, criminal, or anti-social behavior, including but not limited to epithets based upon race, color, creed, religion, or gender;
  - d. is political in nature;
  - e. promotes a service or product as a dominant theme;
  - f. is likely to create a safety hazard by distracting drivers or pedestrians.Additionally, Mural Grants will be made for original art only; proposed restorations of old or existing murals are not eligible. Preference will be given to murals that encourage viewer interaction.
5. **Artist Eligibility.** Property owners must select their own artists who can demonstrate that they have the ability to install **original**, large-scale pieces of public art. Artists warrant that their proposed murals are original and do not violate any intellectual property laws or the rights of any third parties.

6. **Final Decision.** CEDC Board (the “**Board**”) is responsible for administering the application and selection review process. The Board reserves the right to reject any applications.
7. **Acknowledgment.** The Clarendon EDC may place a temporary sign at the worksite during the project to acknowledge the Mural Grant Program. The CEDC may also place a permanent acknowledgment at the location when completed. Applicants and their successors and assigns agree to allow the CEDC to use, in any reasonable manner, funded murals to promote the Mural Grant Program and the Clarendon EDC.
8. **Reimbursement.** Mural Grants are matching grants, and recipients may receive reimbursement for up to one-half of what they spend, with the maximum possible reimbursement varying from fiscal year to fiscal year. (The CEDC’s fiscal year is October 1 through September 30.) **MURALS MUST BE COMPLETED AND REQUESTS FOR REIMBURSEMENT MUST BE RECEIVED BY THE CLARENDON EDC NO LATER THAN AUGUST 15 OF THE FISCAL YEAR IN WHICH THE MURAL GRANT IS AWARDED.** Requests for reimbursement must include invoices and cancelled checks showing vendors have been paid, and a digital photograph of the completed mural. Mural Grants will be paid after the Board determines that the mural is completed in compliance with these Program Rules. Failure to meet these requirements will result in the grant funds not being paid and being reallocated to other Applicants.
9. **Maintenance; Clawback.** Applicants must maintain completed murals for five years from the date of completion of the mural (the “**Maintenance Period**”). After the Maintenance Period, the Applicants have no obligation to maintain the mural. If, at any time within the Maintenance Period any Applicant violates any of these Program Rules, then all Mural Grant funds paid to the Applicant for the mural may be forfeited. The Applicant also agrees to pay any and all costs and expenses, including reasonable attorneys’ fees, incurred by the CEDC in enforcing these Program Rules.
10. **Changes to Original Plans.** Applicants must notify the CEDC Board in writing by June 1st of any changes in the plans submitted with the original Application. The Board reserves the right to re-consider the Application based on the changes to the original plan. No changes submitted after June 1<sup>st</sup> will be considered, and no murals that significantly deviate from their original plans will be reimbursed unless timely submitted and approved by the Board in accordance with this section.
11. **Laws.** Applicant will at all times observe and comply with all applicable laws, ordinances, and regulations of the state, federal, and local governments which are in effect from the date of the Application through the Maintenance Period.
12. **Successors and Assigns.** Applicants hereby bind themselves, their successors, their legal representatives, and their assigns to the CEDC and to its successors, legal representatives, and assigns in respect to all covenants of these Program Rules.
13. **Non-Appropriation.** All Mural Grants are subject to CEDC appropriation and availability of budget funds. The CEDC reserves the right to cancel the Mural Grant Program without prior notice.
14. **Relationship of the Parties.** These Program Rules do not create a partnership or joint venture between or among the parties. The CEDC serves only as a financing source and does not exercise control over the Applicants or the mural job sites. Applicants are not employees of the CEDC. Applicants are responsible for any injuries or damages sustained at their mural jobsite; the CEDC is not responsible for the acts or omissions of any Applicant or any other third party.